

HONG KONG AIR CADET CORPS
Vocational Qualifications Unit

MEMO

From OC VQU

To All OC Units

CC DCO Trg, OC Trg Gp & LO (UK)

Ref. VQU/6/2019

Date 6 June 2019

Adult Training Facility (ATF) Training Courses 2020
Air Training Corps (ATC), Royal Air Force (RAF) College Cranwell, United Kingdom

HKACC has been actively organizing joint training activities to foster members' development with the Air Training Corps (ATC) since 2005. A total of around thirty adult members have been attending various courses organized by the Adult Training Facility (ATF) since 2015. Applications are now invited for the 2020 cohort! Details are as follows:

	Officers' Initial Course	Squadron Commander's Course	SNCO Staff Drill Instructors' (Arms) Course	SNCO Staff Drill Instructors' Course	SNCO Staff Initial Course
Course Code	OIC	SCC	SSDIC (Arms)	SSDIC	SSIC
Minimum Re-requirements	(i) Plt Off with active service	(i) Fg Off or above with at least two years' active service	(i) Instr to WO with DI rating and with at least three years' active service		(i) Instr to WO with at least two years' active service
	(ii) Proficient in both written and spoken English (iii) A satisfactory performance in the selection interview (if applicable)				
Training Venue	ATF, RAF College Cranwell, United Kingdom.				
Vacancies	6-8				

Applicants who are interested in applying for the above courses are advised to refer to the Annex 1 for the course dates and application guidelines and send the completed application form (Annex 2) with their OC unit's endorsement to Fg Off Gladys L M CHEUNG and Plt Off Antonia YAM, VQOs at hkaccvqu@gmail.com. The course applied for and the relevant course dates have to be indicated in the email subject line (E.g. "OIC 19 – 24 Jan 20") clearly.

Queries about these ATF courses can be directed to VQU by email at hkaccvqu@gmail.com.

Winnie S Y HO
 Ag Sqn Ldr
 OC VQU

Encl.

Annex 1 –

(A) Course dates:

Officers' Initial Course (OIC)	Squadron Commander's Course (SCC)	SNCO Staff Drill Instructors' (Arms) Course (SSDIC(Arms))	SNCO Staff Drill Instructors' Course (SSDIC)	SNCO Staff Initial Course (SSIC)
19 – 24 Jan 20	26 – 31 Jan 20	5 – 10 Jul 20	7 – 12 Jun 20	12 – 17 Jan 20
23 – 28 Feb 20	29 Mar – 3 Apr 20			9 – 14 Feb 20
15 – 20 Mar 20	31 May – 5 Jun 20			22 – 27 Mar 20
19 – 24 Apr 20	2 – 7 Aug 20			26 Apr – 1 May 20
10 – 15 May 20	4 – 9 Oct 20			17 – 22 May 20
14 – 19 Jun 20	8 – 13 Nov 20			21 – 26 Jun 20
19 – 24 Jul 20	29 Nov – 4 Dec 20			12 – 17 Jul 20
23 – 28 Aug 20				16 – 21 Aug 20
13 – 18 Sep 20				6 – 11 Sep 20
11 – 16 Oct 20				20 – 25 Sep 20
1 – 6 Nov 20				13 – 18 Dec 20
22 – 27 Nov 20				
6 – 11 Dec 20				

(B) Application Guidelines:

1. No courses fee with be charged, however, all successful applicants are required to arrange and be responsible for their own air tickets, meals, transport and accommodations. Full or partial subsidy of travel expenses to and from London and RAF Cranwell, accommodations and daily meals during the stay in RAF Cranwell may be provided subject to availability of funding allocated by the Corps.
2. Consideration of applications will commence on 7 June 2019 until the vacancies are filled. Interested members are highly encouraged to submit their applications as soon as possible.
3. The selection committee chaired by CO thanks applicants for their interest, but advises that only candidates shortlisted will be notified of the application result. The confirmation of acceptance will be officially issued by ATF, ATC. The pre-departure briefing session organized by VQU is mandatory for all ATF candidates.
4. After graduation, the ATF graduates will be invited to contribute to the training activities by ATWg.